



**TOWN OF ROCKY HILL
BOARD OF EDUCATION SPECIAL MEETING
MEETING MINUTES/MOTIONS**

In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original must be submitted to the Town Clerk of Rocky Hill within 48 hours of the meeting being adjourned. Motions should be complete, showing the maker and second of the motion as well as how each member voted. Unanimous votes may be listed as unanimous.

NAME OF PUBLIC BOARD OR COMMISSION	Board of Education (Special Meeting)
DATE MEETING AGENDA POSTED	January 14, 2009
LOCATION	Executive Conference Room (Council Chambers)
DATE OF MEETING	January 15, 2009
TIME MEETING STARTED	5:30 p.m.
PERSON PREPARING MEETING MINUTES	Jo-Anne Booth, Recording Secretary
VERBATIM NOTES TAKEN	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
AUDIO, VIDEO OR LIVE TRANSMISSION OF MEETING	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

MEMBERS PRESENT AT MEETING

1. William MacDonald, Chairman	2. Nadine Bell
3. Raffaella Calciano-Coler (Entered at 5:31 p.m.)	4. Charles McMonigle
5. Frank Morse	6. Catherine Vargas
7. Charles Wisnioski	8. Also present: Superintendent Dr. Jeffrey Villar
9. Assistant Superintendent Marian Hourigan	10.

NUMBER REQUIRED FOR QUORUM 5 QUORUM PRESENT Yes No

TEXT MOTIONS AND RESULTS VOTES

1st MOTION Passed Failed Tabled

Moved by Catherine Vargas, seconded by Charles McMonigle, that the Board of Education accept the Secretaries' Contract.

**FAVOR: ALL
MOTION CARRIED**

2nd MOTION Passed Failed Tabled

Moved by Raffaella Calciano-Coler, seconded by Charles McMonigle, that the Board of Education approve the authorization for change with regards to who signs the ED-099 Agreement for Child Nutrition Programs so that this will include Assistant Superintendent Marian Hourigan and Superintendent Dr. Jeffrey Villar.

**FAVOR: ALL
MOTION CARRIED**

3rd MOTION Passed Failed Tabled

Moved by Catherine Vargas, seconded by Charles Wisnioski, to adjourn the meeting at 5:37 p.m.

**FAVOR: ALL
MOTION CARRIED**

LINK TO WORKING NOTES (will be attached if available)

ACTION

CORRECTION(S) (will be attached if available)

TIME MEETING ADJOURNED: 5:37 p.m.

TIME DELIVERED TO TOWN CLERK: _____.

**TOWN OF ROCKY HILL
BOARD OF EDUCATION
SPECIAL MEETING OF JANUARY 15, 2009**

Members Present: William MacDonald (Chairman)
Nadine Bell
Raffaella Calciano-Coler (Entered at 5:31 p.m.)
Charles McMonigle
Frank Morse
Catherine Vargas
Charles Wisnioski

Members Absent: Rene (Skip) Rivard (Vice Chairman)
Maria Mennella

Also Present: Superintendent Dr. Jeffrey Villar
Assistant Superintendent Marian Hourigan

A special meeting of the Board of Education was held on Thursday, January 15, 2009 in the Executive Conference Room (Council Chambers) of the Rocky Hill Town Hall. Chairman William MacDonald called the meeting to order at 5:30 p.m.

1. Approval of Secretaries' Contract

Superintendent Dr. Villar passed out a copy of the actual secretaries' contract along with a copy of this that was redlined. Mrs. Bell asked Superintendent Dr. Villar if this was what he had e-mailed to them last week and he said it was. Superintendent Dr. Villar also passed out to them some paperwork that was a summary of the changes. Mr. Wisnioski asked if these were changes from the prior contract and Superintendent Dr. Villar said yes.

Superintendent Dr. Villar said the secretaries group has ratified the contract and the Board of Education P & N Committee has negotiated this agreement with Counsel along with the secretaries.

Mrs. Calciano-Coler told everyone that this was pretty clear. Gary Brochu did the summary. The contract is for three years like it has been in the past. Some language has been clarified. The big thing is what the wage increase is. The HSA Plan has been added. The premium and the co-pay have been increased. She explained more about this. With regards to the GWI, they have been trying to do 3% at the most. This was a long, tedious and arduous process. She told everyone that if any of them had any questions, Mr. McMonigle would be happy to answer them.

Moved by Catherine Vargas, seconded by Charles McMonigle, that the Board of Education accept the Secretaries' Contract.

**FAVOR: ALL
MOTION CARRIED**

2. Authorization for Superintendent to sign the ED-099 Agreement for Child Nutrition Programs

Superintendent Dr. Villar passed out copies of this form. As part of this district's participation in the lunch program, the State Department of Education has an official signoff form. He told the members that back in June 2008, permission had been asked for him to sign the ED-099 form. He and former Finance Director Greg Turansky had been the official people who had signed off on this form. Now that former Finance Director Turansky has left the district, Finance Director Turansky's name will be removed from this and Superintendent Dr. Villar asked that Assistant Superintendent Marian Hourigan's name be added. Superintendent Dr. Villar said he was sure that later on when this district gets a new Finance Director, that person's signature will also be added in order to give them authorization. Superintendent Dr. Villar thinks it is a wise move to have two people sign off on this form now.

Mrs. Vargas asked what this form is for. Superintendent Dr. Villar said it is for the lunch program and he explained some more about this.

Mr. McMonigle asked Superintendent Dr. Villar where they are with regards to the Business Director. Mr. McMonigle knew that they had wanted February 1, 2009 to be the hire date. Superintendent Dr. Villar said he has applications on his desk and he started looking at them the other day. Approximately 50% of these applicants appear to be certified. Mr. McMonigle said it looks like they got some candidates. Superintendent Dr. Villar said they are definitely getting candidates. Mr. McMonigle said this is a "nutty time" to hire and he was curious where they were at.

Mrs. Vargas referred to the first page of this handout and she referred to the part that stated a sponsoring organization. She asked if this is Rocky Hill Public schools or if it is Sodexo. Superintendent Dr. Villar said Rocky Hill Public Schools are sponsoring and Sodexo is the company they will be working with.

Moved by Raffaella Calciano-Coler, seconded by Charles McMonigle, that the Board of Education approve the authorization for change with regards to who signs the ED-099 Agreement for Child Nutrition Programs so that this will include Assistant Superintendent Marian Hourigan and Superintendent Dr. Jeffrey Villar.

**FAVOR: ALL
MOTION CARRIED**

Moved by Catherine Vargas, seconded by Charles Wisnioski, to adjourn the meeting at 5:37 p.m.

**FAVOR: ALL
MOTION CARRIED**

Respectfully submitted,

Jo-Anne Booth
Recording Secretary

Accepted by: _____ Date: _____