

1. Go to website <http://ps.rockyhillps.com/public/>

- If this is your first time accessing the Parent Portal and you do not have an account, please use the “Create an Account” section.
- If you have an account setup, you can simply login with your user name and password (continue to Step 4).

The screenshot shows a web browser window with the title "Rocky Hill Public Schools". The main heading is "Rocky Hill Public Schools" in red, followed by "PowerSchool" in blue. Below this are two sections: "Login" and "Create an Account".

**Login Section:** Contains fields for "User Name" and "Password", a "Submit" button, and a link "Having trouble logging in?".

**Create an Account Section:** Contains a "Create Account" button and explanatory text: "Create a parent/guardian account that allows you to view all of your students with one login account. You can also manage your account preferences. [Learn more.](#)"

**Annotations:** Green arrows point from the text "If you already have an account, enter the User Name and Password you created to proceed." to the User Name and Password fields. A blue arrow points from the text "If you have not created a parent account, click the 'Create Account' link. You will need your child's/children's access ID and password to view their information." to the Create Account button.

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2. Enter your information into the “Create Parent/Guardian Account” screen and click enter.

- If a user name is already taken, a warning will come up on the screen and suggest some other user names. You can select one of those or try another user name. For example:

⚠ jonese is not available, but the following Login IDs are:  jcdoe  jdje  doej

- Your password must be at least 6 characters long. A combination of upper case, lowercase, numbers, special characters (i.e. !@<#)\$) and length will create the strongest password.
- Your email address must be valid and follow the convention [name@domain.com](#) (i.e. [jones@yahoo.com](#)) Domains at .org, .edu, etc. are also acceptable.
- The relationship that you select is your relationship to the child (i.e. mother, father, aunt, uncle, etc).

- Zero's are denoted in the Access IDs with a slash while the letter "O" does not have a slash, For example EX00

# PowerSchool

### Create Parent/Guardian Account

First Name	<input type="text" value="Your First Name"/>
Last Name	<input type="text" value="Your Last Name"/>
Email	<input type="text" value="Your e-mail address"/>
Desired User Name	<input type="text" value="MyUserName"/>
Password	<input type="password" value="••••••••"/> <span style="background-color: #808000; color: white; padding: 2px;">Strong</span>
Re-enter Password	<input type="password" value="••••••••"/>

### Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent/Guardian Account

	Student Name	Access ID	Access Password	Relationship
1.	<input type="text"/>	<input type="text"/>	<input type="password"/>	- Choose
2.	<input type="text"/>	<input type="text"/>	<input type="password"/>	- Choose
3.	<input type="text"/>	<input type="text"/>	<input type="password"/>	- Choose
4.	<input type="text"/>	<input type="text"/>	<input type="password"/>	- Choose
5.	<input type="text"/>	<input type="text"/>	<input type="password"/>	- Choose
6.	<input type="text"/>	<input type="text"/>	<input type="password"/>	- Choose
7.	<input type="text"/>	<input type="text"/>	<input type="password"/>	- Choose

Enter your child's name
Enter your child's Access ID
Enter your child's Access Password
Click dropdown to choose a relationship
enter

3. A “Congratulations” screen will appear after successful completion of step 2. You will need to enter the user name and Password that you created to login and proceed to viewing your child’s/children’s information.

# Rocky Hill Public Schools

## PowerSchool

Congratulations! Your new Parent/Guardian Account has been created. Enter your Username and Password to start using your new account.

### Login

**User Name**

[Enter the username you created in step 2 here](#)

**Password**

[Enter the password you created in step 2 here](#)

[Having trouble logging in?](#)

Submit



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4. Once you log in, the Portal main screen will appear. Buttons in the upper left corner can be used to toggle between the students added in step 2 (red box)

Your name and last login information is in upper right (green box)

Your student's grades and attendance information are in the "Grades and Attendance" Section.

Other features can be accessed through icons at top of page.

**Grades and Attendance - PowerS...**

**PowerSchool**

Grades and Attendance | Grade History | Attendance History | Email Notification | Teacher Comments | School Bulletin | Class Registration | My Calendars | Account Preferences

Student 1 | Student 2

Lastname, First (Last Login: 2/2/2011 at 12:38 PM) | ? | Logout

Grades and Attendance

### Grades and Attendance

Exp	Attendance By Class														Absences	Tardies			
	Last Week					This Week					Course	Q1	Q2	E1			S1	Q3	Q4
	M	T	W	H	F	M	T	W	H	F									
1-2(A-E)											Hu-Psyc (A) Dudis, Michael	80 80	93 93	73 73	-- --	-- --	-- --	0	1
3-4(A-E)											Pre-Calculus FY(A) Noonan, Eileen	84 84	84 84	-- --	84 84	-- --	-- --	0	0
5-6(A-E)											Environment, Sci.(A) Antol, Kimberly	81 81	87 87	70 70	-- --	-- --	-- --	0	0
7-8(A-E)											PersFinance Technology (A) Gomes, Gregory	94 94	92 92	-- --	-- --	-- --	-- --	1	0
9-10(A,C,E)											Study Hall UpperClass Nietupski, Bonnie	-- --	-- --	-- --	-- --	-- --	-- --	1	0
9-10(B,D)											Study Hall UpperClass Noonan, Eileen	-- --	-- --	-- --	-- --	-- --	-- --	2	0
11-12(A-E)											Read Phil (A) Russell, Douglas	90 90	84 84	-- --	-- --	-- --	-- --	0	0
13(A-E)											LUNCH S1 Malizia, Edvard	-- --	-- --	-- --	-- --	-- --	-- --	0	0
14-15(A-E)											Digital Design (A) Jenkins, Kim	98 98	96 96	-- --	-- --	-- --	-- --	0	0
20(A-E)											Homeroom GY 2011 Oryell, Kathleen	-- --	-- --	-- --	-- --	-- --	-- --	0	0
<b>Attendance Totals</b>																	<b>4</b>	<b>1</b>	

Current RHHS Honor Roll Q1 GPA (Y1): 87.8333  
[Show dropped classes also](#)